

MINUTES OF WITHINGTON PARISH COUNCIL
MEETING HELD ON Wednesday 11th January 2017 AT THE JUBILEE
HALL, WITHINGTON AT 7.30 PM

PRESENT: Cllr Glenys Webb, Cllr Mavis Lady Dunrossil, Cllr Jane Bruce, Cllr Jeremy Theyer, Cllr Jane Gibbs, Cllr Paul Hodgkinson, 3 Members of the public and the Clerk/RFO.

1. **APOLOGIES:** Cllr Nicky Lowe, Cllr Bruno Brenninkmeijer, District Councillor Robin Hughes.
 2. **DECLARATION OF INTERESTS IN ITEMS ON THE AGENDA.** Cllr Jane Gibbs on planning application (Haddon House).
 3. **MINUTES of the Meetings** held on the 1st November 2016 were circulated prior to the meeting to Councillor's; they were signed and agreed as a true and accurate record.
- 3.1 **Progress report and comments on the meeting held: 1st November**

- **Damage to Wall around the Village Green**

This has been damaged again, there was discussion around what could be done to make it more secure, the Parish Council gave Cllr Theyer permission to arrange for the wall to be repaired and agreed to spend £250 for Dave Roper to make the repairs.
11/01/2017 update Cllr Theyer will look at repairs and mover this action forward.

- **Bus Services**

There was a discussion on the current bus services. Cllr Hughes said he will raise the issue with CDC on how a reduced bus service is affecting the village. It was reported that at least four passengers have no other means of getting out of the village. It was reported that there is a bus from Chedworth and Yamworth to Cirencester, but nothing goes from Withington to Cirencester. Cllr Hughes will ask questions at CDC as to why there is only one bus now instead of three to Cirencester.

An e-mail from C.Cllr Hodgkinson was read out, the issue of potholes in the village which had not been sorted out. Cllr Hodgkinson has raised this with Highways and all those marked previously in white had been done. After discussion it was agreed that the were a few that had not been done in particular the one by Cllr Bruce's farm on the main road through Withington and which is now holding water. There is a helpline number to ring Amey direct to report things like this, he suggested this is the preferred route as it will be numbered and there will be an audit trail.

Potholes can still be reported on the 08000 514 514 telephone number and a safety inspection will be undertaken. If the defect meets with our interventions levels namely it has to be greater than 40mm in depth and bigger than 300mm with sharp edges then a repair will be programmed.

4. **Planning Applications:**

Manor Hall, Withington 16/5216/FUL

This is a change of use, some concern on impact on village, security, additional traffic. There is no change or alteration to the building. Cllrs noted that they are happy that it will bring business and people to the village. Voted: 4 in favour and 1 abstention.

Thorndale Farm 16/05054/FUL

This is for a Gallop to sustain the business, currently have to travel, there did not seem to be any impact on footpaths, the only concern raised was the colour of the railing and the appearance, would not like it to be white. Voted: 4 in favour and 1 abstention.

Haddon House 16/05062 Cllr Gibbs declared and interest

Concern raised at the roof line on the outbuildings, concern raised that the out house is a very old building. Concern raised as to how the house will look with this extension.

Parish Council voted 4 in favour of application

Action 1 for the Clerk to respond to CDC planning with Parish Councils comments

5. Adopt a Telephone Box

An e-mail was sent from Barbara Pond at Gloucester Rural Community Council as a number of Telephone boxes in the Gloucestershire area have been identified to be removed. Local Communities have been given the opportunity to adopt a traditional red phone box for £1.00. The Clerk has spent some time trying to identify if the box mentioned in this area was actually a Withington box as the address was Andoversford. She has now gained clarification and it was agreed that adopting the box is a small part of preserving the historical elements of the village. It was suggested that we look at including this in the Parish Councils Insurance. The Clerk wrote to the insurers and under public liability there would be no extra costs. But a replacement value will need to be added to the policy. Once the details of adopting the box come in the Clerk will look at confirming this. The clerk has confirmed to the Joseph Walker at CDC that they would like to do this and he has passed this onto BT who should be in touch with us directly however no advice was given on timeframe.

N.B BT recommends using Community Heartbeat with regard to housing Defibs as follows:

"BT recommends Community Heartbeat Trust to supply defibrillators (in adopted kiosks) due to their compliance to BS7671 electrical safety standards; cabinets compliant to BS7671-416.417; and in its construction by ISO 9001/2 certified manufacturers. CHT also provide a governance system to demonstrate the management of the defibrillator. BT works closely with CHT and they are our preferred route for defibrillator installations, and have a written consent form from us to connect a defibrillator to the unmetered electrical supply."

"If you go via another route for the defibrillator then you would need to seek consent from us to be able to connect the power supply and the defibrillator cabinet must be class 2 and compliant to BS7671-416/417 in its construction and manufactured by a ISO 9001/2 certified manufacturer." - BT Payphones March 2016

6. Defibrillator

It was reported that the purchase cost of the Defib is going to be around £2000 and then there is a cost per year of maintenance etc, which was discussed. Cllr Webb has been in contact with the Community Heartbeat regarding the Defib, this organisation provides the equipment for Compton Abdale and Chedworth. Cllr Webb has spoken to the a fundraiser at Compton Abdale and they have a managed solution with Community Heartbeat and have calculated that their costs will average at around £183.00 a year, some years will be more and some less. The basic package with Community Heartbeat

will include annual checks and replacement pads and batteries. They also provide free training if you take one of their managed solutions.

Cllr Webb said she has looked into funding and there is some available from the lottery fund grant, it was agreed that she should go ahead and apply for this (£2,000) and for the next meeting a summary of options for costs of Community Heartbeat be brought to the meeting to gain the PC's agreement and a solution. The link to the website is as follows: <http://www.communityheartbeat.org.uk/convert-bt-kiosk>.

Action 2 Some summary of options for the PC to consider for the next meeting.

Action 3 for Cllr Webb to fill in the Grant application.

7. Annual Contribution to the Village Hall

A letter has been received from the village committee requesting that the Parish Council contribute to the upkeep of the village hall this was discussed and it was agreed to continue to support this.

8. Finance - Budget and agree Precept for 2017

The budget was discussed and it is planned that there will be a small deficit of (£145) this year, there are considerable reserves and so there is no need to raise the precept for the foreseeable future, However, it was noted that there is no provision for the running costs of the defibrillator and so next year and following years this should be taken into account when setting the precept and may result in a small increase. After discussion and a unanimous vote, it was agreed to leave the precept at the same level this year. It should be noted that the Parish Council has not increased the budget for the least 6 years.

Clerks Salary £248.80

HMRC paid £48.20

Wickmedia hosting £36.00

Village Hall Committee £750.00

9. Adopt Risk Register – Audit Report recommendation

The Clerk presented a Register to the meeting. She had contacted GRPTC which was an earlier action, who sent a template which she updated with her original document. The Council agreed the Risk Register and it was duly adopted.

10. Dates for future meetings 2017

1st March 2017

11th May 2017 AGM

5th July 2017

13th September 2017

1st November 2017

11. Update from County Councillor Paul Hodgkinson

Cllr. Hodgkinson updated on the Gloucestershire County Council position on Precept, the budget will be set next month. The most it can be increased by is 2%. Government have also allowed GCC to put a 2% increase in the social care provision which he thinks they will also approve.

Air Balloon – Highways England are responsible for this and it is not likely to be timetabled until 2021 due to the process. It is therefore not likely to be completed until 2024.

Cllr Hodgkinson updated that each year he is given a small budget of around 30k to spend over all of his County Council Area. If the Parish Council, can think of anything they would like to apply for could they let him know. There was a discussion about some additional signage in the village to stop the HGV lorries coming down the north road and getting stuck at the Mill Inn bend. The current sign has been put too far up the road and it was suggested that it needs to be nearer the village as it can cause confusion to deliveries to the farms before the bend.

12. Correspondence

Lengthman Scheme - GCC is extending the Lengthsman Scheme which is a mobile 2 man, highways team available for 3 weeks in the winter for every council member for three weeks in the year on a rotational basis. Last year Withington had some work done in Harnham Lane under this scheme. CC Hodgkinson said if there were anything that has not been done in Withington it could be picked up under this scheme

Action 4 for the Council to let C.Cllr P Hodgkinson know if there is anything that needs doing under this scheme.

13. Any Other Business

Drains at Harnham Lane blocked again. Paul Hodgkinson suggested that this is reported directly to highways, there is a number that can be used to report anything like this and it is logged so there is a record. (08000 514 514)

Action 5 for Cllr.Theyer to ring this through to Highways.

An e-mail has been received from Daniel Rogers of Bell Cornwall Planning on behalf of their client Mr John Singer who objects to the planning application for – Land at Foxcote, - for the conversion of a stable and machinery store to holiday let. This was discussed and noted in the minutes, this will be noted and filed for future information.

Meeting Closed at 9.15 pm