

MINUTES OF WITHINGTON PARISH COUNCIL
MEETING HELD ON Wednesday 10th July 2019 AT THE JUBILEE HALL,
WITHINGTON AT 7.30 PM

1. **PRESENT:** Cllr Glenys Webb, Cllr Mavis Lady Dunrossil, Cllr Nicky Lowe, Cllr Jane Gibbs, Cllr Bruno Brenninkmeijer and the Clerk/RFO.
2. **APOLOGIES:** Cllr Jeremy Theyer, District Councillor Robin Hughes, County Cllr, Paul Hodgkinson

DECLARATION OF INTERESTS IN ITEMS ON THE AGENDA. Cllr Brenninkmeijer declared an interest on the Planning application on Staple Farm and a prejudicial interest on Thorndale Farm and Halliwell

3. **MINUTES of the Meetings** held on the 2nd May 2019 were circulated prior to the meeting to Councillor's; they were signed and agreed as a true and accurate record.

Progress report and comments on the meeting held: 2nd May 2019

4. Matters Arising

Precept – Cllr Brenninkmeijer is concerned about how the numbers are reached, he would like clarification on how these numbers are reached he does not understand how the numbers are worked out and wants to understand what happens with things like Council tax credits etc, how is the short fall made up in the village. Do the Government cover the shortfall from Tax Credits for single occupancy for instance?

The replacement of the sewage tank at the playing field. The drains have been installed and all work is now completed.

The vacancy for Parish Councillor - The clerk has obtained an e-mail address from Cllr Hodgkinson for a Mrs Boyce at Foxcote, and has written to her and asked if she would be willing to represent Foxcote at the Parish Council meetings, unfortunately she is abroad at the moment but said she would think about it on her return. Cllr Webb also suggested a Ruth Fulford as a possible candidate who also lives in Foxcote to be contacted. Cllr Brenninkmeijer suggested that they are given contact details so that if they are interested they can contact the Chairman for her to talk through the role and what is expected of them if they were to become councillors.

Further Action for Cllr Dunrossil to send the Clerk detail of Ruth Fulford so that she can be contacted.

Parking at Compton Rise (to extend car park) and overgrown foot path behind Harnham Lane, nothing has happened. There has been no further work or contact and Lisa has left Bromford.

Woodland Farm - diversion of a footpath there has been no updated from Mike Barton Operations Officer Public Rights of Way and Cllr Brenninkmeijer confirmed that the footpath is still in situ. **Further Action** for the clerk to chase this up and ask for progress on this matter.

New signatory - the Clerk to obtain the paperwork, filled it in and passed it to Cllr Lowe to go into the bank with two pieces of ID to be set up as a new signatory and also for the Bank, to take Cllr Bruce off the cheque Account. - Cllr Lowe has been to the bank with the form we are just now waiting for confirmation from the Bank that the change has occurred.

Cllr Hodgkinson and Cllr Webb attended a meeting with Withington School. Cllr Webb has not heard anything from the School on the parking issues, no more has happened.

Planning

19/01595/ FUL Staple Farm temporary accommodation - retrospective application

This was discussed as it is not the first time this has come to planning. The Parish Council, previously attended the planning committee meeting at CDC to support them. The concern is that requests keep coming in for temporary extensions and the Parish Council have concerns with how long this will be extended for. It was agreed that they would support this application this time up to March 2020. But after that date they would like to see a permanent solution put in place as they are not happy to keep extending on a temporary basis.

19/05682/FUL Retrospective application for biomass external flue at Thorndale Farm Withington Cheltenham Gloucestershire GL54 4LL

- this has been in place since 2014, it was discussed there were no comments and all were in favour .

19/02465/LBC Manor Hall Chedworth Road Withington Cheltenham Gloucestershire GL54 4BN -

Camera security, no comments. All voted in favour except, one abstention as the Cllr concerned had a prejudicial interest.

Action 1 10/07/2019 for the Clerk to update CDC

Withington Annual Report on the Playground

A visit has been made and the report received. This was discussed: The only thing that came up was that the grass needs cutting in the play area. Cllr Theyer has not been able to cut it this year. Unfortunately, a complaint has been made from a parent. There was a discussion on how it can be cut urgently. Cllr Webb asked the clerk to let Mr Hicks know that if he lets us have the date for the next visit, then a member of the Parish Council will accompany him. - Invoice received and agreed for payment at the meeting of £61.56.

Action 2 10/07/2019 for the clerk to contact Mr Hicks and ask him for a date next year so that he can be accompanied.

Mobile Speed data information

The data presented was the result of a speed monitor being placed in the village for 6 weeks between 18th April and 1st June.

The raw data was manipulated by Mr Webb and thanks go to him for making sense of the graphs.

The results show: time frame, speed, no of vehicles and times of day

Information from the monitor, showed that the max speed reached in a 30 miles per hour (MPA) area, was 65 MPA. In the period 13 cars were over 60 MPA through the village, 114 cars reached speeds between 50 – 60 MPA.

Mr Paul Morrish who is the liaison with Shipton Parish Council and who own the speed monitor and kindly lent it to Withington have passed the information onto the police.

It was agreed that the results should be published on the website, in the Parish Magazine and sent to Cllr Hodgkinson. All Cllrs agreed this was a worthwhile exercise.

Finance - Internal Audit, Wickmedia, Clerk, HMRC

The clerk updated that the Accounts have been sent to the External Auditors and have been published on the website. 18/19.

The Parish Council were asked to authorise the following payments:

Clerks Salary £255.44 + 6 monthly expenses £56.00 = £311.44

HMRC to cover two periods. £54.49 + £63.86 = £118.35

Mrs Myra Burrige for stepping in at short notice to carry out the Internal Audit £50.00 and a letter of thanks from the Parish Council.

Mr J Hicks for the playground inspection and report £61.56

Wickmedia for the hosting of the website. £36.00

Correspondence

An e-mail has been received from a Nicola Inglis – Brassington Gardens asking for the following to be addressed in the Children's play area:

Amount of litter left behind – no bin, Signage for disposal of rubbish

Grass under the play equipment very long, Bird mess on the spikes regular cleaning to take place. More play equipment in the park needed compared to Andoversford.

It was updated that there was a bin but due to vandals lighting fires in it, it was put away. The Chairman will get it out again and respond asking Mr Inglis to keep her eye on it in future.

It was agreed that a sign should also be put up to take litter home with you, as bins are not emptied by the District Council

Cllr Lowe will ask Cllr Theyer to mow the grass and if he cannot then the Clerk will get in touch with our grass cutting contractor to see if they are able to mow in that area. In the past they have not been able to get their big mowers into the area.

It was agreed that Andoversford are a much bigger village and so would have more money and children to provide for. Withington Parish Council have spent £30,000 in the last two years putting in new play equipment through fund raising and grant applications. They also updated that they are putting in a Septic tank this year and have put in a new play equipment floor and a defibrillator all keeping the precept at the same level.

The Parish Council discussed the letter and the response will be issued to Ms Inglis.

Action 3 10/07/2019 For Cllr Lowe to speak to Cllr Theyer to ask if he is able to cut the grass and also the village green. If he is unable to do this then Cllr Lowe to contact the Clerk to arrange for Glebe to come in and cut it, as an additional cut.

Action 4 10/07/2019 for the Clerk to respond to Ms Inglis as above, and to add that if she would like to raise fund for new equipment the Parish Council would be very grateful. Also that there is no one to clean the equipment and so, would she like to set up a rota with other parents who use the park as this would be most helpful as the Chairman's did it herself last time and has no children. It was agreed that we need community spirit to help with cleaning and litter picking. There are only limited funds and so any contribution to the maintenance and fund raising of the park would be gratefully accepted.

Any Other Business

Change in Date for September meeting from 18th – 25th

Cllr Gibbs asked that in future could meeting times be changed to 7.00 this was agreed by all members present at the meeting.

Action 5 10/07/2019 for the clerks to update the website.