

MINUTES OF WITHINGTON PARISH COUNCIL MEETING HELD ON Tuesday 1st September 2015 AT THE JUBILEE HALL, WITHINGTON AT 7.30 PM

PRESENT: Councillors Glenys Webb (Chairman), Cllr Mavis Lady Dunrossil, Cllr Jeremy Theyer, Cllr Jane Bruce, Cllr Bruno Brenninkmeijer, Cllr Nicky Lowe and County Councillor Paul Hodgkinson, District Councillor Robin Hughes, 5 members of the public and the Clerk/RFO.

1. APOLOGIES FOR ABSENCE

There we no apologies

2. **DECLARATION OF INTERESTS IN ITEMS ON THE AGENDA:** There was one declaration of interest when the Bromford Housing – path clearing issues was discussed. Cllr Webb declared that her property backs onto the path.

3. **MINUTES OF THE FULL PARISH COUNCIL MEETING** held on the 20th July 2015. Adoption of the minutes were proposed and seconded they were signed as a true and correct record. Cllr Glenys Webb signed the minutes.

3.1 Progress report and actions from the previous meetings

- Councillors update on Keepers Cottage There is an on-going issue with the colour of the timber finish. In July Cllr Webb spoke to planning and they say it does not specify a colour in the application and so there was very little that could be done about this. There was also concern raised about the field next to the building which was used for keeping supplies and ruined the grass. It was stipulated that it would be put back to its original state. Cllr Theyer will speak to the owner about using a Cotswold limestone mix when reseeding. **01/09/2015 Updated** D.Cllr Hughes said he would try to contact them but did not also think there was anything that could be done about the colour of the timber. Cllr Brenninkmeijer asked if a completion certificate had been issued. D.Cllr Hughes said he would find out.
- Bromford Housing has sent an e-mail response to our letter about the overgrown pathway; they say they will clear the pathway under the winter works. Cllr are not sure if this has been dealt with but will check. 13th May update, this has still not been done, the clerk to go back to them and ask when it will be done. **Update 20/07/2015** the Clerk will chase this. **01/09/2015** An e-mail to Andy Milne has been sent by the Clerk about the pathway but she has not received a response. She will ask again.
- Thorndale planning - Issue with Mobile Homes still left on site after the Jockey accommodation has been build, this was not part of the planning application. Cllr Hughes will make enquires about this. **01/09/2015** D.Cllr Hughes said the issue is with one of the Jockeys who does not want to move into the accommodation and so they are looking to put an application in to keep one of the caravans on site.
- Mobile Telephone infrastructure – This issue can be solved with an addition of a router which connects the mobile phone signal through the Wi-Fi. 01/09/2015 C.Cllr Hodgkinson said he is chairing a committee to look at putting pressure onto phone companies to improve the service in rural communities. They will continue to pursue this and has asked for an update on the Chedworth Mast and once he has any further information on this he will let the Parish Council know.
- Playground Inspection report - **20/07/2015** for the Clerk to ask John Hicks if he has any suggestions for stopping the birds being a nuisance in the area. 01/09/2015 The Clerk

- received an e-mail from Mr Hicks he suggests, raising crowns, not feeding, piano wire stretched along top of swings deters them and plastic spikes on top of bars limits perching Cllr Theyer and Cllr Webb will look into these suggestions.
- Issues with Lorries coming into Withington and getting stuck on the bend of the Mill Pub was discussed. C.Cllr Hodgkinson's has passed this onto Richard Grey at Highways and he will ask his colleagues at Amey to review the signage on the approach to this of Withington.
- Building works at Riverside Cottage - D.Cllr Hughes said that some work had been undertaken to the garage and it had been presumed it was permitted development they will now submit a planning application.

AGENDA ITEMS

4. Co-option of New Councillor

Cllr Armstrong decided not to stand at the last elections as he is unable to give the time needed to be a Councillor. The Parish Council will now look at co-opting a new councillor.

The Clerk has put notices up and an advert on the website asking for interested parties to let the Council know. Cllr Bruce said she had the names of a couple of people who may be interested and would pass their e-mails onto the Clerk. The Clerk has e-mailed this candidate but he did not respond. Mrs Gibbs did e-mail the clerk and came along to the Meeting. She said she was happy to be co-opted onto the Council. The Parish Council discussed the applicant. A vote was taken and it was unanimous that she should be co-opted...

Action 1 01/09/2015 For the Clerk to send an e-mail to Mrs Gibbs setting out the criteria regarding the Register of Interest disclosure etc. and inviting her to join the Council.

5. Planning – Application

15/03050/FUL – Erection of replacement conservatory to the rear of the property 8 Brassington Gardens.

The council went through the papers and discussed the application. Concerns were raised from a member of the public. The application will be objected to:

Concerns were raised about that fact that the conservatory has already been taken down and it will not be replaced with a like size building, it looks to be doubled in size to the original conservatory. There seems to be a discrepancy on the plans regarding this. There is an issue with the size of the conservatory cutting out the light to neighbouring houses. There is an issue with the proposed drawing which does not reflect the footprint and work undertaken so far. There was also an issue raised with the materials that are being used, as Cotswold stone walls are not in the original conservatory plan and these have now been built, the materials do not seem to be listed on the application. The drawings are also substandard for the application so the scale and dimensions is not clear.

Action 2 01/09/2015 for the Clerk to respond to the CDC Website, with these issues.

6. Defibrillator

C.Cllr Hodgkinson has been asked about Defibrillator by two residence of Harnham Lane who are keen to have one in the village and wondered if there are any plans to do so in Withington, especially as other villages have them and the Ambulance response times are poor. The Councillors discussed this and said that this had been brought up before at previous meetings. Advice given to them at the time had put them off going down this route. Although purchase of these can be gained by grants from British Heart Foundation etc. the problem is with the servicing costs and electric consumption of the defibrillator which has to be charged at all times to full power. It also has to be recalibrated regularly and members of the public have to be trained in its use. This could be a drain on the precept and if it was decided this was a requirement could put future Precept levels up. The issue has not been dismissed but practicalities of having one is a concern.

Action 3 01/09/2015 C.Cllr Hodgkinson will ask other parishes about running costs and the concerns raised and report back.

7. Parking at Compton Rise

Two residence at Compton rise have raised the issue of lack of parking. The trees/grassed circle has been suggested as an additional area that could be parked on but would involve cutting down the trees, C.Cllr Hodgkinson asked what the council thought about this. Cllr Webb said that we had received an e-mail from Bromford some time ago indicating that they were looking at the parking in this area and also the parking markings as they seem to have faded and would write to all the residence about this. There is an issue with people parking in this area who do not live there the Parish Council do not have any issue with the idea of taking out the grassed circle for additional parking

Action 4 01/09/2015 C.Cllr Hodgkinson will speak to Bromford about this. The Clerk will pass on the e-mail received from them for information.

8. Repair of the Notice Board

Cllr Webb said that the notice board at the far end of the village has a broken top opening and the rain and damp are getting into the board. Could it be looked at?

Action 5 01/09/2015 Cllr Brenninkmeijer will take a look at it.

9. Dog Mess

C.Cllr Hodgkinson said that a number of residence have approached him regarding dog mess in the village and what can be done about it. The Parish Council have put new signage up around the play area etc. Several suggestions were made, such as a getting the dog warden involved from CDC and looking into a dog poo Bin,

Action 6 01/09/2015 the Clerk will make some enquiries of the dog warden at CDC and look at the cost etc. of a dog poo bin.

10. FINANCE -

Following on from the recent Audit report which highlighted a number of additional controls which should be put in place. The Clerk presented a cash book sheet for the council to see actual expenditure to date against bank statements and also this will build up a picture which can be used to forecast the end of year position which can be used to set the budget. The sheet was distributed and the Financial Officer signed it and the bank statements.

The Council were asked to agree expenditure for the following items so that cheques could be raised for the following:

Clerks wages £186.81 – the Clerks hours were presented and the council agreed the amount these were signed by Cllr Webb and Cllr Dunrossil

HMRC Cheque for £46.71 – This cheque was not raised as payment to HMRC is made quarterly this expenditure was for information purposes only and will be carried forward until payment is due.

Glebe Contractors grass cutting – this is for an additional cut which the Cricket Club has requested and they will be asked for a donation to cover the additional cost of this. Cllr Webb will speak directly to the club for reimbursement. The cost of £115.20 was agreed at the September meeting to cover the two additional cuts. The cheque was signed by Cllr Webb and Cllr Dunrossil.

11. CORRESPONDENCE RECEIVED BY THE COUNCIL

None at this time.

12. ANY OTHER BUSINESS

C.Cllr Hodgkinson updated the meeting on Broad Band and the roll out of Fastershire to more isolated rural homes and villages. He sent a link in a recent e-mail which shows all the properties to be included in the roll out which will start in September and finish in 2017.

Action 7 01/09/2015 the Clerk will send a copy of this e-mail to all Councillors

13. TIME AND DATE OF NEXT MEETING

4th November 2015

MEETING CLOSED: 09.00 pm